



May 25, 2016

Pastors, Pastoral Leaders and Parish Staff,

For the past few years, [www.newcatholics.org](http://www.newcatholics.org) has been kept active so parishes could use the parish member list manager tool on this site. This is because the Catholic Foundation does not have access to data within the ParishSOFT database, and ParishSOFT is unable whatsoever to sync with their fundraising database. Although attempts were made to connect these two databases, they were unsuccessful. The list manager tool is the only way for the Foundation to receive these critical parishioner updates.

Maintaining up-to-date data with the Catholic Foundation is critical to helping parishioners receive The Compass Newspaper all-household mailing, Bishop's Appeal mailings, and Bishop Ricken's Christmas letter. It removes deceased parishioners from receiving these mailings. Having a complete, updated list helps your parish reach its Bishop's Appeal goal.

Because there is no other use for [www.newcatholics.org](http://www.newcatholics.org) at this time, the Foundation was encouraged to create and move this tool to their website at [www.catholicfoundationgb.org](http://www.catholicfoundationgb.org). And, over the past year, has created a new list interface and began beta-testing it with 27 parishes. The test results have been positive, and it is now ready to be used by all parishes.

If your parish is not currently using the new list manager tool on the Foundation site, please contact Tammy Danz at the Catholic Foundation to receive a login and password. Once you receive the login information, visit [www.catholicfoundationgb.org](http://www.catholicfoundationgb.org), and click List Manager Login on the left-hand sidebar menu. This will take you to a login page, requiring your username and password. Tammy Danz can be reached at [tdanz@gbdioc.org](mailto:tdanz@gbdioc.org) or by calling her at 920-272-8123. Tammy or Josh Diedrich are also able to answer questions you may have about the list manager tool.

If your parish has not already, we would ask you to begin using the new list manager tool located at [www.catholicfoundationgb.org](http://www.catholicfoundationgb.org) by Friday, June 17, 2016.

The [www.newcatholics.org](http://www.newcatholics.org) website and former list manager tool located there will be shut down permanently on Friday, July 1, 2016.

Thank you for your cooperation in this matter. God bless.

A handwritten signature in black ink, appearing to read 'M. Livingstone'.

Matthew Livingstone  
Social Communications Director  
Department of Communications