

Catholic Foundation Grant Guidelines
(for Lumen Christi see separate, specific priorities and guidelines)
Winter, 2010

The Catholic Foundation for the Diocese of Green Bay makes annual distributions from 'areas of interest' funds, designated funds, donor advised funds, as well as affirms the Bishop's use for the proceeds of the Greatest Needs Fund.

The purpose of the Catholic Foundation is to encourage Catholic stewardship and generosity through endowment funding and planned giving. It will facilitate Catholic activities through grants from the various funds. The intentions of the donor—will be given the highest consideration in the awarding of grants.

Characteristics upon which grant applications may be judged:
The criteria include, but are not limited to the following:

1. Advances the mission of the Church of Green Bay
2. Engenders Catholic Christian values
3. Meets a priority need in the diocese
4. May be carried out within a regular setting—diocese, parish, school, other Catholic entity
5. Encourages collaboration
6. Is not duplicative
7. Is able to continue after the duration of the grant
8. Judiciously uses the dollars available
9. Can be shared with other parts of the Diocese

Procedure to be used for those requesting a grant:

1. Complete brief application
2. All internal diocesan grants must be brought forward by the Area Director to the Director for Administration for review and recommendation.
3. All parish grant requests must be brought forward by the pastor.
4. All school, religious education requests must be brought forward by the appropriate educational/catechetical leader and will be forwarded to the Diocesan Director of Education for review and recommendation. In some cases the approval of the Board or Pastor may also be required.
5. **Requests are due in the office: Feb. 10, 2010.** The grant making committee will meet to make recommendations after February 10.
6. Grants will be determined at the March 8, 2010 Board meeting.
7. Grants will be available by June 30, 2010 and are expected to be used during the following fiscal year.
8. The grant recipient must acknowledge the Catholic Foundation's support on all materials or in all presentations, while also working with Foundation staff on other ways to publicize their program and the Catholic Foundation.
9. A final report must be made available to the Catholic Foundation within 3 months after the completion of the project/program which outlines whether or not a purpose/objective has been satisfactorily met.